

Water Pollution Control Authority
Regular Meeting Minutes
June 3, 2014

The Town of East Hampton Water Pollution Control Authority regular meeting was held at 5:30 P.M. on Tuesday, June 3, 2014 at the Town of Colchester--Town of East Hampton Wastewater Treatment Plant, 20 Gildersleeve Drive, East Hampton, CT. The following members were in attendance:

Mark Barmasse, Chairman
Daniel Valentine

David Kelsey
Ralph Nesci

John Suprono was not in attendance. Michael Maniscalco, Town Manager and Vincent F. Susco, Jr., Public Utilities Administrator were in attendance. Mr. Stephen Motto, Edgewater Hill, LLC joined the meeting upon the conclusion of the Executive Session.

Call to Order

Chairman Barmasse called the meeting to order at 5:38 P.M. and appointed Mr. Susco as Recording Secretary for these proceedings.

Executive Session

At this time Chairman Barmasse called for an Executive Session to discuss Succession Planning and the current legal status regarding Barton Hill Road Grinder Pumps. Upon motion by Mr. Nesci, seconded by Mr. Valentine, the members unanimously approved the Executive Session which started at 5:38 P.M. Mr. Maniscalco and Mr. Susco were requested to attend the session.

Mr. Maniscalco left the meeting at 6:05 P.M.

The Executive Session ended at 6:20 P.M.

Upon motion by Mr. Valentine, seconded by Mr. Nesci the following motion was unanimously adopted.

RESOLVED: The East Hampton Water Pollution Control Authority does hereby accept the resignation of Public Utilities Administrator, Vincent F. Susco, Jr. effective with the close of business of Friday, December 26, 2014.

furthermore, the members thanked Mr. Susco for his 15 years of service to the WPCA and wished him a long and healthy retirement.

To provide for continuity and a smooth transition, the members discussed several approaches recommended by the Joint Facilities. Mr. Barmasse called for a Special Meeting of the Joint Facilities to be held on June 17, 2014. All members of the East Hampton and Colchester Water Pollution Control Authorities will be invited as well as the Town Manager of East Hampton and the First Selectman of Colchester.

Management continued the discussion on current staffing levels. He indicated the budgeted part-time position has recently become vacant and that the current full time office staff has indicated a desire to retire at the end of 2015. In order to assure continuity, management presented the idea to replace the current part-time position through the remainder of this

fiscal year with an individual that may assume full-time duties as of July 1, 2015. The members agreed and requested management to begin the process. Mr. Susco was requested to continue to monitor the progress of the legal action surrounding the grinder pumps on Barton Hill Road.

Mr. Motto was invited to the meeting at 6:25P.M.

Approval of Minutes

Chairman Barmasse called for the approval of the minutes of the Regular Meeting held on May 6, 2014. Upon motion from Mr. Kelsey, seconded by Mr. Nesci the minutes of the meeting were unanimously approved.

Public Remarks

There were no public remarks. Mr. Motto agreed to have agenda item 6. D. 2. "Discussion on the Public Hearing for Edgewater Hill" taken up at this time. Upon motion by Mr. Valentine, seconded by Mr. Nesci the members unanimously agreed to discuss the agenda item at this time.

Management reported the initial review for this project was completed by CLA Engineers in October of 2012, but due to economic concerns work on the project was curtailed. As a result a current review of the proposed wastewater system to accommodate the subdivision known as Edgewater Hill located off of East High Street was necessary and has been completed by CLA Engineers. The master plan for this Mixed Use Development District has received approval from the Town's P & Z commission as a concept plan and the applicant now desires to begin work on what is being called Phase 1 and Phase 1A. Phase 1A is currently under construction as a standalone commercial building (approx. 12,000 sq. ft.) located at the corner of East High Street (Route 66) and Laurel Ridge Drive. This building will utilize an abandoned sewer lateral that previously existed on the site. Phase 1 consists of approximately 1400+/- L.F. of gravity sewer. Our engineer has reviewed the latest revision of the plans and has presented the appropriate estimates for construction (\$275,000.00) and inspection (\$12,500.00). The Water & Sewer Commission must now set a Public Hearing for the wastewater project. Following a short discussion the following motion made by Mr. Valentine, seconded by Mr. Nesci and unanimously adopted:

RESOLVED: That the Water Pollution Control Authority of the Town of East Hampton, Connecticut, will hold a Public Hearing at the Wastewater Treatment Plant, 20 Gildersleeve Drive, in East Hampton, Connecticut, on the 5th of August 2014, at 5:00 P.M. to consider whether or not to approve construction of a proposed extension of the public sewer system connecting into the existing sewer system on East High Street, East Hampton Connecticut. This extension is to serve a proposed Mixed Use Development District known as Edgewater Hill and shown on plans entitled "Edgewater Hill, East Hampton, Ct., Phase 1 Sewer Plan and Profiles prepared for Edgewater Hill, LLC; Date: May 12, 2014 by Fuss & O'Neill, Engineers, Manchester, Connecticut". Said map is on file for public inspection in the East Hampton Water Pollution Control office, 20 Gildersleeve Drive, East Hampton, Connecticut.

Mr. Motto thanked the Board and left the meeting at 6:45P.M.

Review of Correspondence

Management responded to several questions of the members.

Joint Facilities Committee

Chairmen Barmasse called upon Mr. Susco to present the Town of Colchester – Town of East Hampton Joint Facilities Committee report held in May. Mr. Susco reported the plant ran within parameters for the time period. Work has begun on the annual EPA quality assurance package, DMRQA-34, from the EPA. Several weather related events were addressed but none resulted in any by-passes. A small by-pass and large repair bill occurred at the Hawthorne Road Lift Station as a result of a failed discharge hose, partial payment has been made by the Town's Insurance Carrier with the balance moving to subrogation. Dewatering was cut back in April at the request of Synagro, Inc. to allow for repairs to their incinerator and during the month of April dewatering occurred only 13 days. This did not affect the plant's operation as it was during a period of low flow. Pursuant to our NPDES, permit chlorination of the effluent was begun. The original hoses, circa 1980's, on the MAP's Generator were replaced and the expansion tank on blower #2 was repaired. The approved NPDES permit has been received for the plant. It contains an expiration date of April 28, 2019.

The Joint Facilities budget status for the current fiscal year was discussed. Management indicated the fiscal year should end with a slight surplus. End of the year Disbursements/Appropriations/Transfers were completed.

Continuing the discussion of funding for the replacement of the DAF, the Joint Facilities approved a resolution to request the Town of East Hampton Water Pollution Control Authority, the Town of Colchester Sewer and Water Commission and the Colchester Water Pollution Control Authority to endorse the financing plan for Sludge Handling Improvements as presented by management. Mr. Susco indicated action will be requested at the conclusion of this agenda item. Engineer's estimate for the current cost of the project has been requested.

Work continues on the replacement of the underground fuel storage tank.

Management indicated over 280 homeowners visited the plant to participate in the Lower Connecticut River Valley Council of Governments Hazardous Material Collection Day held on Saturday May 3, 2014. No numbers are available for the Paper Shredding Day that was just conducted on Saturday, May 31, 2014.

The Joint Facilities authorized management to obtain a current engineer's estimate for the replacement of the original communitor at the Middletown Avenue Pump station.

Management presented new physical qualifications for motor vehicle drivers under the federal guidelines for drivers of commercial motor vehicles. He explained one vehicle owned and operated by Joint Facilities staff presently requires a valid State of Connecticut driver's license with a commercial motor vehicle endorsement. Although infrequent, the Vactor Truck is used both on site and in various towns to assist with blockages. Currently, all employees of the Joint Facilities are required to have the CDL license endorsement in order to drive the truck. In the very near future these medical restrictions will not permit several of the employees from obtaining the required license. HIPPA (American Health Insurance Portability and Accountability Act of 1996) regulations prevented management from identifying either the restriction or the employee, however, management pointed out currently all employees are required by the contract to perform any and all functions required to operate the Joint Facilities and this federal regulation will cause an imbalance between the employees that must be addressed. A lengthy discussion followed with no action taken at this time. Management was requested to determine options for addressing this issue in the future.

This concludes the Joint Facilities Committee report.

Mr. Barmasse called for action by the WPCA on the proposal by the Joint Facilities to move the Sludge Handling Improvements forward and to fund the project through internally generated funds. Mr. Susco explained should the final construction costs of the project exceed funds available from the Joint Facilities, further payment will be made in an equal amount as to be funded by each WPCA based upon Article IV – PAYMENT AND SHARING OF OPERATION AND MAINTENANCE COSTS of the current Inter-Municipal Sewer Service Agreement (July 1, 2001). Following a lengthy discussion and upon motion by Mr. Valentine seconded by Mr. Kelsey the following resolution was unanimously adopted.

RESOLVED: The East Hampton Water Pollution Control Authority does hereby adopt the Colchester-East Hampton Joint Facilities financing plan for the replacement of sludge handling improvements at the wastewater treatment plant substantially in the form as presented at this meeting.

Furthermore; should the project exceed funds available through the Joint Facilities, such financing plan does hereby require the East Hampton Water Pollution Control Authority and the Town of Colchester Sewer and Water Commission through its Colchester Water Pollution Control Authority, to make further payment in an equal amount as to be funded by each WPCA based upon Article IV – PAYMENT AND SHARING OF OPERATION AND MAINTENANCE COSTS.

Furthermore; the amount of such further payment must be authorized by the East Hampton Water Pollution Control Authority and the Town of Colchester Sewer and Water Commission through its Colchester Water Pollution Control Authority prior to execution of contract documents.

Operations, Management & Budget Committee

Mr. Barmasse called for agenda item #6. B. 1, current budget status. Mr. Susco indicated the 2013/14 fiscal year financial reports for the WPCA and Community Water Systems operated by the WPCA were made part of the members' packages. Management indicated the WPCA fiscal year will more than likely end up in the red as a results of several unbudgeted maintenance items and the delay associated with recovery of funds from either insurance or the party at fault. To address this shortfall, management recommended the transfer to Capital (account 5980) be reduced. Upon motion by Mr. Kelsey, seconded by Mr. Nesci the following Disbursements/Appropriations/Transfers were unanimously approved:

Disbursements to General Government:

61-58-0581-5595	Interfund Service Charges (<i>Financial Reports</i>)	\$ 11,780.00
61-58-0581-5330	Prof/Tech Services (<i>Audit Report</i>)	\$ 3,840.00

Transfers:

61-58-0581-5980	Res. for Cap. & Non-recurring to the WPCA Capital Budget (Fund 66)	\$35,000.00
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Mr. Susco indicated the community water systems operating budget for fiscal year 2014/15 remain in line.

At this time Mr. Valentine noted it was 7:00 PM and upon motion by Mr. Valentine seconded by Mr. Kelsey the Board unanimously agreed to recess the meeting in order to conduct the Public Hearing on the Public Water Operation Budget.

The members reconvened at 7:12PM

Public Water Systems

The Village Center Water System continued to run within parameters during the period. A State Health Department Inspection was conducted during the month and there were no regulatory violations found.

The Town's Engineer has recommend the contract to install water and sewer service to the Chatham Historical Society (CHS) be awarded to the low bidder B& J Construction, Inc. of New Britain. It now goes before the Town Council on June 10, 2014.

The Royal Oaks Water System continued to run within parameters during the period. Warmer weather has resulted in an increase in demands but to date there have been no water quality concerns.

Mr. Susco reported no action has occurred regarding the "Villages at Long Crossing".

The Phase 1-B Certificate of Public Convenience & Necessity (CPCN) application for the proposed public water system known as "Hampton Woods" has been forwarded to the Town Manager. Management expects it to be on the Town Council's agenda of June 10, 2014.

Management indicated the first meeting of the Water Development Task Force has been scheduled for June 12, 2014.

Sewer Development

The WPCA has received a renewed request to extend the wastewater system to accommodate the subdivision known as Hampton Woods located off of East High Street. The total project consists of a residential development of +/-253 dwelling units located on +/-52 acres, served by a combination of gravity sewer, two sewer lift stations and two force mains. This project received a Public Hearing on April 6, 2010 and due to economic constraints it was halted by the developer.

Activity has begun and currently the Developer is proposing a Phase 1-A of the project; 34 dwelling units served by gravity sewer, one sewer lift station and a sewer force main with a connection to the existing gravity sewer on East High Street.

Our engineer has reviewed the latest revision of the plans that addressed the most recent comments of the WPCA and has presented the appropriate estimates for construction (\$500,000.00) and inspection (\$25,000.00). The following resolution moved by Mr. Kelsey and seconded by Mr. Nesci was unanimously adopted:

RESOLVED: That the Town of East Hampton's Water Pollution Control Authority hereby approves the sewer construction plans for Phase 1-A of Hampton Woods for 34 dwelling units on Hampton Court. Furthermore, the Authority authorizes the execution of the standard Developer's Permit Agreement for the property. Developer is required to construct gravity and force main sewers and one (1) sewerage pumping station for the Town of East Hampton in Hampton Court and Hampton Woods Boulevard, at an estimated construction cost of \$500,000.00 with a \$50,000.00 contingency amount, as therein provided.

Developer is further required to deposit with the Authority the sum of \$25,000.00 to defray the anticipated construction inspection expenses and all other expenses of any kind incurred by the Authority associated with this project.

Developer is also required to pay a unit outlet charge in the amount of \$2,500.00 per unit, provided that such outlet charge is payable at the time of unit transfer, or the issuance of a certificate of occupancy, whichever is earlier.

Developer shall further submit a performance bond satisfactory to the Authority, in favor of the Town of East Hampton, in the amount of \$550,000.00 to cover the work called for by the said Developer's Permit Agreement, which sum includes the construction cost plus contingency.

The Authority's approval is expressly conditioned upon the Developer executing said standard form Developer's Permit Agreement, the standard form of voluntary sewer lien covering such subdivision, which shall secure the payment of said outlet charges, and is conditioned further upon the Developer submitting such performance bond and said

deposit. The required performance bond may be satisfied by letter of credit, cash bond or surety bond.”

Management updated the members on the progress of the insurance claim for the loss at the Hawthorne Road Lift Station. A completed “Proof of Loss” was submitted on April 16, 2014 to our insurance carrier totaling \$18,449.83. On May 20, 2014 we received payment of \$8,449.83. The balance of the claim, the \$10,000.00 deductible, is being subrogated by the insurance company.

Management reported there has been no activity on the Christopher Brook culvert replacement.

Management indicated there has been no further discussions with the Town of Portland to transport wastewater from the east side of Portland to the Colchester – East Hampton Wastewater Treatment Plant.

Management reported CL&P has been unwilling to mitigate our claim for damages (\$6,054.97) at the intersection of Route 66 and Erlandson Drive. Management is pursuing alternative responses and will continue to pursue a relevant remedy.

Old Business

No old business was reported.

New Business

Management reported on a recent incident at the Laurel Ridge Drive Lift Station.

During routine back flushing of filter number 2 at the Connecticut Water Company water treatment plant located beneath the Community Building, 55 Laurel Ridge Drive, at the Laurel Ridge Development the backwash valve never closed and continued in the backwash cycle discharging an estimated 25,000 gallons to the wastewater system. As a result of this event we incurred costs as follows; replacement of a burned out wastewater lift pump (\$3,860.20), the services of a local waste hauler to continuously pump out the lift station wetwell (\$2,200.00) and 28 Holiday hours of labor costs (\$2,292.64) for a total of \$8,352.84.

The Connecticut Water Company has been informed that the wastewater needs for the Laurel Ridge Development were designed and constructed to serve the needs of the community with specific requirements governing backwash discharged from the water treatment plant. We requested payment in full for our expenses and explained that the original conditions of the wastewater permit have been violated. We provided the *Backwash System Description* that accompanied the approval of this permit and required them to meet the conditions of the original approved permit.

Adjournment

There being no further business to come before the Authority, Mr. Kelsey motioned, seconded by Mr. Valentine to adjourn the meeting at 7:47 P.M. So voted 4-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "V F Susco, Jr.", written in a cursive style.

Vincent F. Susco, Jr.
Recording Secretary

Approved by unanimous vote of the Water Pollution Control Authority on August 5, 2014.